



# Healthy Schools Act School Health Profile

## User Instructions

### How to Edit, Save, and Complete the Profile

1. Login to <https://octo.quickbase.com>. Click the “2014-2015 OSSE HSA School Health Profile” application and select “Click to Complete” on the home screen.
2. Click the pencil icon to edit.

Healthy Schools Act - P1 } Healthy School Act - Schools

	S1_LEA_NAME	S1_SCHOOL_NAME	Health School Act - P1	Health School Act - P2	Health School Act
	District of Columbia Public Schools	Alton Elementary School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>
	District of Columbia Public Schools	Amidon-Bowen Elementary School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>
	District of Columbia Public Schools	Anacostia High School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>
	District of Columbia Public Schools	Ballou High School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>
	District of Columbia Public Schools	Bancroft Elementary School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>
	District of Columbia Public Schools	Barnard Elementary School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>
	District of Columbia Public Schools	Beers Elementary School	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>

3. Complete all required questions (marked by a red asterix) on page 1. At the bottom of the page, check the “completed” box and the green “save” button at the top right of the page.

Healthy Schools Act - P1 } Edit Healthy School Act #994

☒ Healthy Decision Making Curriculum:

☐ Sexuality and Reproduction

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Grade: **Other**

☐ Communication and Emotional Health

☐ Safety Skills

☐ Human Body and Personal Health

☒ Human Growth and Development Curriculum:

☐ Disease Prevention

☐ Nutrition

☐ Alcohol, Tobacco and Other Drugs

☒ Healthy Decision Making Curriculum:

☐ Sexuality and Reproduction

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27. Does your school partner with any outside programs or organizations to satisfy the health education requirements? \*

Yes

27a. Please specify the agency or organization:\*

asdfg

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☒ Completed Part 1

Click "SAVE" to save the form. Then click "Go To Page 2" link to continue Page 2.  
(Please do NOT select "SAVE & NEXT")

[Go to Page 2](#) [Go to Page 3](#)

4. You will be directed back to the home page, where you should then click “Go to Page 2”. A green dot appears when the “completed” box is ticked at the bottom of each page.

	Test_Charter_LEA	Test Charter School 112	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>	
	Test_Charter_LEA	Test Charter School 113	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>	
	Test_DCPS_LEA	Test DCPS School 12	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>	
	Test_DCPS_LEA	Test DCPS School 122	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>	
	Test_DCPS_LEA	Test DCPS School 123	<a href="#">Go to Page 1</a>	<a href="#">Go to Page 2</a>	<a href="#">Go to Page 3</a>	

5. On page 2, click “edit” on the top right of the screen. Repeat steps 3 and 4 for pages 2 and 3.

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Healthy School Act - P2 Health School Act - P2 #2142 [Edit](#) Email

OSSE

SCHOOL HEALTH PROFILE FORM

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LEA ID: School Code: Ward: